

**Councillors' Forum**  
14 March 2013

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The **Councillors' Forum** meeting will be held on **Thursday 14 March 2013 at 12.30pm** in the **Westminster Suite, 8<sup>th</sup> Floor, Local Government House, Smith Square, London SW1P 3HZ.**

*Please note:* The Political Group meetings will be held **prior** to this, as follows:

11.00am	Conservative	Westminster Suite (8 <sup>th</sup> floor)
11.00am	Labour	Smith Square Rooms 3 & 4 (Ground floor)
11.00am	Liberal Democrat	Smith Square Rooms 1 & 2 (Ground floor)
11.00am	Independent	Horseferry Room (7 <sup>th</sup> floor)

Lunch will be served in The Terrace Lounge (7<sup>th</sup> Floor) after the Councillors' Forum from 1.30pm and coffee / tea will be available at the Group meetings.

**Apologies**

Please notify your political group office (contact information below) if you are unable to attend this meeting, so that a substitute can be arranged and catering numbers adjusted, if necessary.

<b>Conservative:</b>	Luke Taylor:	020 7664 3264	email: <a href="mailto:luke.taylor@local.gov.uk">luke.taylor@local.gov.uk</a>
<b>Labour:</b>	Aicha Less:	020 7664 3263	email: <a href="mailto:aicha.less@local.gov.uk">aicha.less@local.gov.uk</a>
<b>Liberal Democrat:</b>	Group Office:	020 7664 3235	email: <a href="mailto:libdem@local.gov.uk">libdem@local.gov.uk</a>
<b>Independent:</b>	Group Office:	020 7664 3224	email: <a href="mailto:independent@local.gov.uk">independent@local.gov.uk</a>

**Attendance Sheet**

Please ensure that you sign the attendance register, which will be available in the meeting room. It is the only record of your presence at the meeting.

**Location**

A map showing the location of Local Government House is printed on the back cover.

**Contact**

Zoe Glacken (Tel: 020 7664 3236, Email: [zoe.glacken@local.gov.uk](mailto:zoe.glacken@local.gov.uk))

**Guest WiFi in Local Government House**

This is available in Local Government House for visitors. It can be accessed by enabling Wireless Network Connection on your computer and connecting to LGH-guest, the password is Welcome2010LG.

**Carers' Allowance:** As part of the LGA Members' Allowances Scheme a Carer's Allowance of up to £6.19 per hour is available to cover the cost of dependants (i.e. children, elderly people or people with disabilities) incurred as a result of attending this meeting.